

## REQUIREMENTS FOR WEBSITE REPRODUCTION OF ARTWORKS

[Technical information on how best to photograph your artworks is available on the KCG website at [www.kapundagallery.com](http://www.kapundagallery.com)]

### Submitting images for the website

1. Photographs should be sent in their original size and NOT EDITED AT ALL.
2. Submit accompanying TEXT in ordinary text file. MS Word is ok.
3. The following information is required in TWO LINES OF TEXT (max. 56 characters per line).
  - a. "Name of Artwork" in quotation marks (with any sub name) in brackets.  
e.g. "Stormy Sky" (Aldinga Beach SA).
  - b. by Artists full name with upper case first letter only. e.g. Adair Bedair
  - c. Medium and support used – e.g. Oil on canvas, Watercolour on Paper, Mixed media on board, etc.
  - d. Width in cm x Height in cm (**always put width first** and ensure that the measurement is in CENTIMETRES). Include Depth for 3D works.
  - e. Framed or unframed
  - f. Price in Dollars.

### Typical Example –

"Stormy Sky" (Aldinga Beach SA) by Adair Bedair  
Mixed Media on Board 80cm x 40cm framed \$600

(If there is too much text for 2 lines, use 3 lines and split at the end of a complete piece of information.)

Please **NAME THE IMAGE FILES** so that the Web Master is aware of the Name of the Painting, Name of the Artist, Month & Year of Exhibition.

e.g. Stormy Sky – Adair Bedair – 072013.JPG  
(= title, artist, July 2015, picture format)

### **SUBMIT THE ABOVE TO: [kcgwebdesign@gmail.com](mailto:kcgwebdesign@gmail.com)**

Please do not be daunted by the above if you are a first-time web exhibitor. Following the procedure step-by-step will soon enable you to easily submit works.

(Above information collated and supplied by Eric S. Clarke for KCG, with sincere thanks.)

## KAPUNDA COMMUNITY GALLERY INC.

### ENTERING WORKS INTO EXHIBITIONS

- (1) Conditions of Exhibition Entry.
- (2) Entry Form
- (3) Labels
- (4) Sending Photographs of Works for KCG website.



Location: 67-69 Main Street  
KAPUNDA.

Postal: PO Box 398, KAPUNDA, SA 5373.

Email: [kcg@kapundagallery.com](mailto:kcg@kapundagallery.com)

Web: [www.kapundagallery.com](http://www.kapundagallery.com)

Facebook: Kapunda Community Gallery

**PLEASE RE-CHECK ALL  
REQUIREMENTS  
BEFORE SUBMITTING  
YOUR ENTRY.**