

## HANGING DEVICES AND ARRANGEMENTS

### Any artwork that does not have the CORRECT 'D' rings will not be hung

Works should be suitably framed. If on unframed canvas the edges should be finished neatly.

Glass should be clean. Check for marks on the inside of the glass.

All hanging works must be fitted with large D rings. Minimum size is as illustrated below left. This enables the hanging hook to fit easily into the D ring.

**Any artwork that does not have the CORRECT 'D' rings will not be hung.**

(This has been an ongoing problem for the hanging team as incorrect D rings makes correct hanging very difficult.)  
The D rings should be placed from a quarter to one third down from the top of the frame with a taut (not tight) wire between centre see illustration below

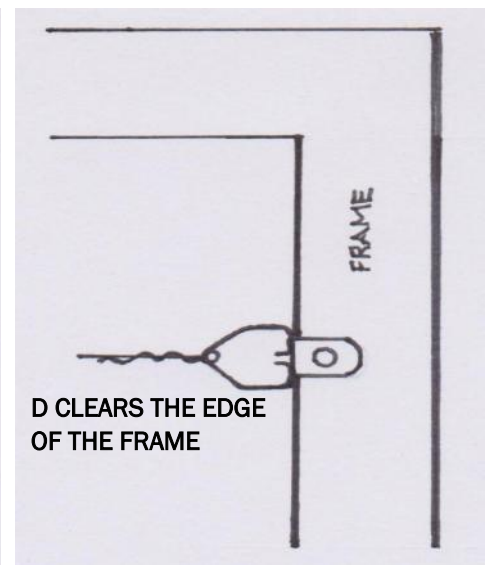
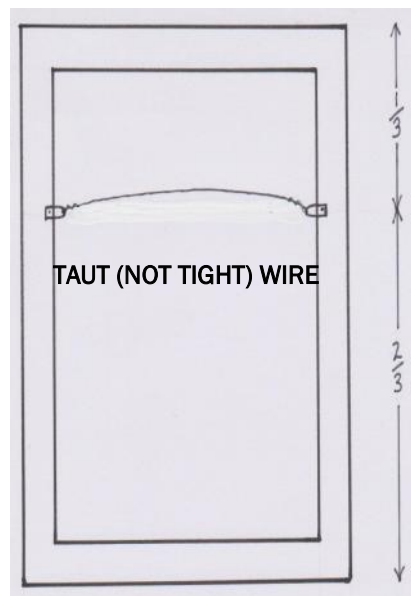
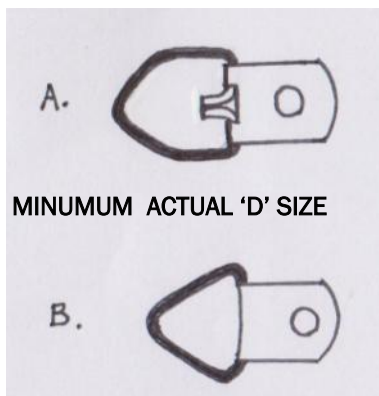
We do not hang by wire. Please do not use cord.

D rings must be placed so that they clear the inside edge of the frame (so that the hanging hook has easy access) as illustrated below right.

PLEASE SHARE THIS INFORMATION WITH YOUR PICTURE FRAMER.

The correct D rings are for sale in the Kapunda Community Gallery.

All works must have a LABEL firmly attached to bottom rear corner of work showing TITLE, ARTIST'S NAME, MEDIUM & PRICE. 3D items should have the label underneath.



### **DELIVERY AND COLLECTION**

**DELIVERY is ALWAYS on a GIVEN TUESDAY.** The DATE for each Exhibition is listed on the KCG Exhibition Calendar and OPEN Exhibition delivery dates are given in Newsletter (Hanging Around) when the exhibition is advertised. **DELIVERY HOURS are strictly between 10am and 4pm on the advertised TUESDAY.**

**COLLECTION is ALWAYS on a GIVEN MONDAY** and is also listed on the Exhibition Calendar. **COLLECTION is strictly between the hours of 10am and 4pm on the given MONDAY.**

**EXHIBITORS ARE REQUESTED TO ADHERE TO THESE ARRANGEMENTS AS EVERYONE AT KCG IS A VOLUNTEER.** If there are genuine difficulties with Delivery or Collection please contact the Exhibition Coordinator, Jenny Bastians to make alternative arrangements

### **Hanging Work in the North Kapunda Hotel Dining Room**

HANGING APPARATUS is AS ABOVE.

ONE LARGE or TWO SMALLER WORKS.

KCG FINANCIAL MEMBERS ONLY

**DELIVERY & COLLECTION at 9am SHARP ON THE SECOND TUESDAY IN DEC., MARCH., JUNE., SEPT.**

**ALL EXHIBITORS AT THE HOTEL ARE REQUIRED TO ASSIST WITH HANGING AT THE HOTEL AT LEAST ONCE EACH YEAR** (The 'Hanging Year' begins in March each year.)